

How to add a Profile Photo

If you would like to add a photo to your membership profile, please follow these steps:

1. Click on the Members tab within your group.

Home Forum Members Meeting Access Resources	
Search Members ۹	Newest 🔍
Membership List	
Viewing 1 - 2 of 2 members	

2. Click on your name - it takes you to your profile page.

	Jen-Lee Leila (One yourycarofmiracles.com	
	joined 2 days ago	×	
Viewing 1 - 2 of 2 members			

3. Click on Change Profile Photo.

Profile Notifications Groups 1 Forums
View Edit Change Profile Photo Change Cover Image
View Profile
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4. Click the Upload tab to add the photo you would like to add.

(If you're on a device with a camera you can take a photo as well - Click on the Take Photo tab) Note this will open a window to your computer or device - you will need to find the photo you wish to upload.

Change Pro	ofile Photo	
• Your p we wit	profile photo will be used on your profile and throughout the site. If there is a <mark>Gravatar</mark> associ ill use that, or you can upload an image from your computer.	iated with your account ema
Upload	Take Photo	
	Drop your file here	

5. Crop the picture

- a. Click on the dashed box corners to resize the original image (left) to fit the way you want it to look in the preview box (right). You can also click the center of the box and move the box around the image.
- b. Click Crop Image under the preview box. It will save your image.



6. You will see your new image in the profile box.

You can repeat this process to Change your Cover Image (the button to the right of Change Profile Photo).

Active S econds ago
Profile Notifications Groups 1 Forums
View Edit Change Profile Photo Change Cover Image
Change Profile Photo
• Your profile photo will be used on your profile and throughout the site. If there is a Gravatar associated with your account email we will use that, or you can upload an image from your computer.
Upload Take Photo Delete
Your new profile photo was uploaded successfully.

To get back to your group, <u>click here</u>.